

COVID-19 Testing

Having submitted for your test, this letter explains what will happen with your test results. Aneurin Bevan University Health Board and Public Health Wales (PHW) are working together so that your tests are taken and analysed as quickly as possible. The Health Board and PHW are committed to ensuring your test results are delivered to you in the most efficient and safe way in this most challenging of times. You will be informed of your result by text message on the mobile number provided when booking your test.

- ❖ **Key Workers:** Aneurin Bevan University Health Board and Public Health Wales will be receiving information from your employer. The Health Board will collect your test for analysis and PHW will analyse this. All results will be placed in your digital health record. As soon as your results are available, you will be informed by text message. If this text fails, a member of staff will contact you by telephone to give you your result and explain any further action you may need to take. Once we have notified you of the result we will also notify your employing organisation.
- ❖ **If you are testing as a member of the same household as a key worker:** If you have been tested because you are a member of the same household as a key worker, then we will notify you personally as above. All results will be placed in your digital health record. We will also advise the employing organisation that you have received your test result but they will not be told what the result is.
- ❖ **Care homes:** Information will be provided to Aneurin Bevan University Health Board and Public Health Wales by the Care Home manager. You will be notified of your result by text message. Results will be shared with the Care Home manager.
- ❖ **Community Outbreaks:** Aneurin Bevan University Health Board and Public Health Wales will receive information about you from your employer. The Health Board will collect your test and analyse this. All results will be placed in your digital health record. You will be informed of your results by text message and your employer may be informed of the result.
- ❖ **Hospital Admissions for Surgery:** Information about you will be provided by the ward manager for the ward you are admitted to. A test will be undertaken and the results will be sent via text message, the results will also be shared with the relevant ward manager.
 - ❖ Employing organisations that are participating in this scheme have received an explanation of the process and to remind them of their responsibility to handle your data fairly, legally and safely. This includes the requirement that it can only be used for communicating the results to you and for managing their response to the Covid-19 emergency. Once the results have been received by the employing organisation, that organisation is responsible in law for the safety and confidentiality of this information, including deciding how long to keep it and how it should be destroyed. If you have any queries in relation to this you should direct them to the organisations Data Protection Officer, details of whom should be published by that organisation.
 - ❖ If you would like further information on how Aneurin Bevan University Health Board or Public Health Wales handles your personal data, please go to the following websites where their main privacy notices can be found.

<https://abuhb.nhs.wales/files/information-governance/privacy-notice-general/>

<https://phw.nhs.wales/use-of-site/privacy-notice/>

If you have any concerns or complaints over the handling of your personal data by any organisation involved in this process then you should in the first instance contact the Data Protection Officer of that organisation. If however you remain unsatisfied you may complain to the Information Commissioner by visiting

wales@ico.org.uk