

Freedom of Information Request	FOI 23-002-02	18 th April 2023
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1) Please can you provide a copy of the guidelines in place at the time as your link provides the guidelines from Jan 2023 - we visited Nevill Hall on Friday 7 October 2022.

The requested information is attached to the email response as attachment 1.

2) Please provide a copy of the form we completed on entry to the ward or is it the same as the one you've linked?

The requested information is attached to the email response as attachment 2. It should be noted that data collected electronically or on paper is retained for three months before being destroyed.