

Freedom of Information Request	FOI 22-575	13 th December 2022
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This is an information request relating to the cost of producing an annual gender pay gap report.

Please include the information for each of the following periods; 2019-20; 2020-21, 2021-22:

- The cost of producing each gender pay gap report, including a breakdown of the cost such as the number of FTE staff working on the report and any costs involved with design, printing, distribution**

Year	2019-20	2020-21	2021-22
FTE Staff	Equality Manager – Band 8a Write audit document, design document, format document with amendments plus Board papers.	Equality, Diversity, and Inclusion Specialist Write audit document, design document, format document with amendments plus Board papers.	Equality, Diversity, and Inclusion Specialist Write audit document, design document, format document with amendments plus Board papers. approx.
Timescale	1 – 2 weeks	1 – 2 weeks	1 – 2 weeks
FTE Staff	ESR Manager – Band 6	ESR Manager	ESR Manager
Timescale	2 – 3 days	2 – 3 days	2 – 3 days
Cost	22.50 hours at top of a band 6 - £26.07*22.5 = £586.58 Total £1,469.08	22.50 hours at top of a band 6 - £26.07*22.5 = £586.58 Total £1,469.08	22.50 hours at top of a band 6 - £26.07*22.5 = £586.58 Total £1,469.08