

Freedom of Information Request	FOI 21-239	29 <sup>th</sup> June 2021
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**1. Trust policy for the investigation of complaints/alleged misconduct against members of staff, also to include agency staff.**

From an employment perspective misconduct would be investigated under the Disciplinary Policy (please note this is an all Wales Policy and pending a review). Misconduct in respect of an agency worker would be referred to the relevant agency.

Please see the attached policy.

**2. Staff handbook which outlines the rights and entitlements of members of staff (including agency) who are subject of complaints /misconduct investigations.**

Please see the attached handbook.

**3. Details of what cognisance the above documents pay to a coronial process which is potentially linked to a complaint/misconduct investigation.**

The Disciplinary Policy and Procedure used by the Health Board is an all Wales Policy developed by the Welsh Partnership Forum. All queries in relation to the content of this policy should be directed to NHS Wales Employers.

<https://www.nhsconfed.org/networks-countries/welsh-nhs-confederation/nhs-wales-employers>

Our staff handbook is a useful tool to provide information and details of the policies and procedures which are relevant to our employees. Therefore, the relevant formal policy and procedure would be relied upon in any legal process if appropriate.