

DAILY SITE DIARY



MCL Job No.:	242		ST CADDOCS
Client:	JUSTIN JONES	Site:	PILMOUR WARD CARLEON (PHASE 2)
Supervisor:	G POCKETT	Date:	22/2/18 (THURS)

Supervisors Diary: <input checked="" type="checkbox"/>	Foremans Diary: <input type="checkbox"/>	Chargehands Diary: <input type="checkbox"/>
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Visitor Name:	Time on site:	Signed:	Car Reg:	Purpose of Visit:	Time off Site:

Time	Diary Details
	I. JONES C. JONES J. GARDNER.
07.30	ARRIVED ON SITE SET UP D.C.U CHECKED ENCLOSURE - <u>OK!</u>
07.40	TOOL BOX TALK
07.50	CARRIED ON FINISHING IN AREA (FINAL CLEAN)
12.00	BREAK
13.00	CARRIED ON WASHING & WIPING DOWN AREA
14.00	LEFT NPUS RUNNING FOR 1 HOUR.
15.05	READY FOR ANALYST LEFT SITE

PERMIT TO WORK

Supervisor must complete and sign checklist daily for every site before commencing works

MCL Job No.:	242	Site:	ST CADOGS
Client :	JUSTIN JONES	Site:	PILMOUR WARD CARLEON
Supervisor:	G. POCKETT	Date:	20/2/18 (TUES)
Brief Scope of Works	SETTING UP ENCLOSURE ON (PHASE 2)		

Item Ref.	Item	Sub Ref.	Details	Present and Correct (Y/N)
1	Plan of Work	A	Contract details	✓
		B	Project details	
		C	Air monitoring facilities and arrangements	
		D	Scope of works	
		E	Control measures	
		F	Method of work	
		G	Site specific Risk/CoSHH Assessments	
		H	Assigned tool box talks conducted	
2	ASB5 (if licensable works)	A	Licence/Contractor/Job Details	✓
		B	In date	
		C	Accurate reflection of works	
3	Risk Assessments/CoSHH Assessments	A	Adequate assessment for all identified risks including chemical	✓
		B	Site in compliance with all relevant control measures	
		C	Assessments in date	
4	Other Site Documentation	A	Licence's (asbestos/carriers)	✓
		B	Insurances	
		C	Consignment note	
5	Isolations (HOLD POINT IF ISOLATION NOT HANDED OVER TO OUR SUPERVISOR)	A	All services potentially disturbed are isolated (electricity/gas/other)	✓
		B	if applicable purge certificates been issued for pipe work	
6	Decontamination Unit	A	Set up as PoW	✓
		B	Fully operational (towels/nailbrush/shower gel etc.)	
		C	All certificates in date	
		D	Set up prior to commencing works	
7	PPE/RPE Checked	A	All PPE required by PoW/RA/CoSHH used	✓
		B	All PPE in use in good operational condition	
		C	All RPE checked and recorded in 'Passport to Work' book	
8	Site Setup	A	Site set up as PoW/Ammendment	✓
		B	All access/egress/transit routes are clear	
		C	Correct signage in prominent locations	
		D	All supply cables/potential trip hazards managed	
9	Plant/Access Equipment	A	All documentation for plant/access equipment present and in date	✓
		B	All plant/access equipment in good working condition	
10	Other Trades/Occupants Notified of Asbestos Removal Works	A	All trades in vicinity or potentially affected by works have been notified	✓
11	If non-licensed work, can the asbestos be removed without being deteriorated or degraded	Y	N	If answer no, work cannot continue until Contract Manager has been informed and 'Notification of Non-Licensed Work' submitted to the HSE

If answer is 'no' to any of the above please detail actions taken:

(NO PURGE CERTIFICATES REQ)

DO NOT COMMENCE WORK IF THE PLAN OF WORK DEVIATES FROM THE ACTUAL WORK TO BE CARRIED OUT

If for any reason the permit cannot be signed, do not commence work and contact the Contract Manager for further instruction. This permit to commence work MUST only be signed by the Site Supervisor, nominated authorised person or senior manager.

By employing the documented safe systems of work and appropriate control measures, the work area is safe. I confirm that all necessary arrangements have been checked and are in place for works to commence.

PERMIT TO WORK

Name:	G. POCKETT	Date:	20/2/18
Signed:		Time:	07.30.
Time works commence:	07.50.		

Smoke Test

The smoke test on enclosure	PHASE 2 (EXTERNAL) PILLMANN WARD	Has passed demonstrating enclosure integrity and adequate negative pressure.	
Airmovers started	11.50	Smoke cleared	11.56.

Conducted by:	Name	Company	Signature
	GARETH POCKETT	M.C.L.	
Witnessed by:	PAUL HARRISON	ARU HB	

Daily Site Checks (Any plant or equipment that is not deemed adequate for use will be labelled, quarantined and not used)

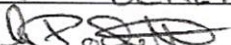
Plant	ID Numbers	Good Working Order		Enclosure	Good Working Order	
		AM	PM		AM	PM
DCU('s)	NR 1	/	/	Enclosure Integrity	/	/
NPU('s)	B-13902 B-13903	/	/	Airlock Integrity / Transit Routes Clear of Obstruction	/	/
Vacuum('s)	163514522 22030	/	/	Baglock Integrity / Waste Routes Clear of Obstruction	/	/
Injection Machine('s)	N/A	/	N/A	Negative Pressure	/	/
Lights	N/A	/	N/A	NPU and Pre-filter	/	/
Transformers/ Leads etc.	YES	/	/	Good Operational Practice in Enclosure	/	/

Compliance Monitoring (Please attach all relevant analytical paperwork)

Name of Person	Exposure Record Code (See page 4 of this form)	Duration (hours)	Personal Airstest Result (if conducted)
G. POCKETT	OUTSIDE MAN.	40	-
I. JAMES	PHANTOM.	40	16
C. JAMES	GEMINI	40	16
J. GABBARN.	SUNDAYMAN	40.	-

I confirm that the relevant certification has been issued or the enclosure/work area has been left in a safe and secure condition with no ACM debris evident. If the enclosure has been left in situ, the NPU has been left to run for a minimum of 1 hour following the last person leaving the enclosure. If a four stage clearance certificate of reoccupation has been issued it is attached to this document.

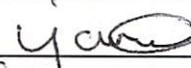


PERMIT TO WORK

Name:	G. POCKETT	Date:	20/2/18.
Signed:		Time left site:	16.00

TOOLBOX TALK ATTENDANCE REGISTER

Subject... Hand Tools
 Site/Contract... Yumawa WARD 2
 Talk given by... G. POCKETT
 Start Time... 07.40
 Duration (minutes)... (10min)
 Date... 20/2/18.
 Signature... 
 End Time... 07.50

I hereby acknowledge that I have attended, received and understood the above-mentioned Toolbox talk.

	Print Name	Signature
1	IAN JAMES	
2	CONEY JAMES	
3	JOE GABBAN	
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PERMIT TO WORK

Guide description	Code No.
Sprayed Coatings	
removal of asbestos sprayed coatings	1
encapsulation of good condition sprayed coating	2
cleaning, repair and encapsulation of damaged SC	3
Lagging	
removal of hard set lagging	4
removal of sectional lagging	5
removal of rope used for insulation purposes	6
removal of any asbestos lagging in good condition by wrap and cut technique	7
removal of any damaged asbestos lagging by wrap and cut technique	8
removal of unprotected lagging/insulation from lofts, wall cavities, pipes, vessels, damaged jackets, fire packing etc	9
cleaning repair and encapsulation of damaged lagging	10
encapsulation of lagging in good condition	11
removal of contaminated MMMF lagging/insulation	12
AIB	
removal of damaged AIB and associated debris	13
removal of damaged nailed AIB	14
removal unscrewing damaged AIB shadow vac	15
removal of AIB panels by controlled breakage	16
removal of nailed product using shadow vac	17
removal unscrewing using shadow vac	18
encapsulation of AIB in good condition	19
vac cleaning of damaged AIB	20
cleaning of sporadic amounts of AIB debris	21
removal of items with AIB attached but not disturbed	22
removal of paper linings around pipes or vessels where no other insulation product is associated	23
Cement	
removal of cement products in good condition	24
removal of cement products in damaged condition and cement debris	25
removal of cement flue pipes	26
removal of cement rain water goods	27
removal of cement water tanks and other vessels	28
encapsulation of cement products in good condition	29
cleaning, repair and encapsulation of damaged cement products	30
Gaskets	
removal of rope gaskets or seals	31
removal of items containing ropes or gaskets by wrapping and removing without active disturbance to ACM	32
removal of whole preformed gaskets	33
removal of preformed gaskets which are damaged or are likely to be damaged during removal	34
Other	
removal of plastic ACM floor tiles	35
removal of bitumen products containing asbestos	36
removal of thermoset plastics containing asbestos such as WC cisterns	37
removal of textured coatings	38
cleaning of contaminated areas prior to enclosure construction	39
setting up of enclosures	40
transfer of waste from enclosure to skip or vehicle	41
striking of enclosures prior to stage 4 of site clearance certification for reoccupation	42



Notification of asbestos work

To improve the management of licensed asbestos work through auditing by the asbestos industry, HSE may share limited data provided on the ASB5 form with trade associations and relevant bodies. The data shared will be limited to: name of licensee, licence expiry date, site location, dates of work, nature of work.

Notification No	1F182A1EB0	Date Submitted	05/02/2018 14:51:18
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Notification type	This is an UPDATE to a previously submitted notification
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About you and your licence

Licence number	151705753	Licence expiry date	04/10/2019
Licence holder name	MCL Environmental Services Ltd		
Address	7a Port Road Maesglas Retail Park NEWPORT Gwent NP20 2XF		
Phone no	01633 840287		
Email Address	mark@mclenvironmental.co.uk		

Job details

Name of company contracted to	Aneurin Beaven Health Board		
Phone number of company contracted to	01633 436953		
Contact name at company contracted to	Mr Justin Jones		
Site address	Pillmawr Ward (External Windows) St Cadocs Hospital Lodge Road, Caerleon NEWPORT Gwent NP18 3XQ		
Multiple site addresses	No, there are not multiple site addresses		
In which local authority is the site address (Country, Geographical Area and Local Authority)?	Wales, Wales, Newport		
Exact work location or description of where on the premises work is to be carried out	Pillmawr Ward External Windows Re-Placment 2 Phases		
Person preparing	Mr Mark D... Mobile phone		07570400000

plan of work	Mr Mark Powell	mobile phone	07572400233
Site Supervisor	Mr Gareth Pockett	Mobile phone	07973300905

Timing and duration of work

Actual start date of set up on site	12/02/2018	Expected finish date of work	28/02/2018
Waiver required?	No, this notification does not require a waiver		
Duration of work (no of days)	13 Days	Job start and finish times	09.00 - 16.00
Night working	No, night working is not involved	Weekend working	No, weekend working is not involved
Significant cessation / pause	No, there will not be a significant cessation or pause during the work		

About the work

ACM Type	Asbestos insulating board		
Work to be undertaken	Removal/Decontamination		
General condition of the asbestos material	Good		
Main type of asbestos	Amosite		
Details of the type of work to be undertaken, general condition and main type of asbestos	Removal Of Asbestos Insulation Board Panels Above Windows Within a metal Case. Asbestos is in Good Condition		
Size of job (area or volume)	1 x 8 Cubic Yard Skip		
Minimum number of persons employed per shift	3	Maximum number of persons employed per shift	5

Control measures and risks

Control measures used to reduce exposure	Shadow vacuuming Decontamination Enclosure of work under negative pressure Intact removal of whole AIB panels /tiles etc RPE
How the work will be supervised and monitored	Using viewing panels Via CCTV Using enclosure entry
Non-asbestos risks	No, there are no non asbestos risks that make the asbestos work more difficult
Special premises	No, the asbestos removal is not taking place on special premises

Enforcing authority

The enforcing authority is - HSE

Notifier contact details and declaration

Declaration	I declare that an ACoP compliant plan of work has been prepared		
Notifier name	Mr Mark Powell	Notifier position	Director

DAILY SITE DIARY



MCL Job No.:	242.	Site:	St Charles Hospital Pillmoun Labs Campton.
Client:	SUSKIN JONES	Date:	15/2/18 (THURS)
Supervisor:	G. ROCKETT		

Supervisors Diary:

Foremans Diary:

Chargehands Diary:

Visitor Name:	Time on site:	Signed:	Car Reg:	Purpose of Visit:	Time off Site:
S. LARHAM	09.30	<i>[Signature]</i>	CV56 AZW	1 TH Stage Clearance	14.00
M Powell	11.30.	<i>[Signature]</i>	-	VISIT	12.40.

Diary Details

Time	Diary Details
	I JAMES G JAMES
07.30	ARRIVED ON SITE SET UP D.C.U + SITE CHECKED ENCLOSURE - TIGHTENING OK NEEDS WIRING DOWN - (CONDENSATION)
07.35	Tool Box Talk (SUSS, TRIPS + FALLS)
08.00	OPS WIRING DOWN AREA READY FOR ANALYST.
09.30	Analyst ON SITE, (SERF)
09.45	VISUAL INSPECTION - <u>PASSED</u>
09.30	Pumps in Area.
11.38	Air Test - <u>PASSED</u> , - Started to Re-Test
12.05	1 TH Stage Clearance - <u>PASSED</u>
12.30	Break.
13.00	Started to Build next Enclosure - (Phase 2)
16.00	Left Site, (Took van Back to m power)

DAILY SITE DIARY

MCL Job No.:	242
Client:	SUSTIN Services
Supervisor:	G. Rockett
Site:	St Cabots Hosptl. Pillman Ward Ganton
Date:	14/2/18 (Wed)

Supervisors Diary: Foremans Diary: Chargehands Diary:

Visitor Name:	Time on site:	Signed:	Car Reg:	Purpose of Visit:	Time off Site:
S. Latham	10.00	<i>[Signature]</i>	CV56 AZW	Personnels + Background	11.00

Time	Diary Details
07:30	Arrived on Site. I.S. James
	Set up D.C.V + Site.
07:35	Checked Enclosure Everything OK!
07:40	1st Box Ink. (Manual Handling)
08:00	Ops getting ready to enter Enclosure.
10:00	Analysis on Site. Personnel + Backgrounds, Audit
10:05	1st 6 Panels Removed + Bagged
12:00	Break
13:00	Ops Back in Area. Final Clean + Wash Down
13:30	All Waste Bagged + Double Bagged taken to Site Skip on Site
15:00	Both Ops out of Area, Left Neg Running for 1 hour
16:00	Left Site

DAILY SITE DIARY



MCL Job No.:	242	Site:	ST CADOGS PILLMAWR WARD CARLEON,
Client:	JUSTIN JONES	Date:	13/2/19 (TUES)
Supervisor:	G. POCKETT		

Supervisors Diary: Foremans Diary: Chargehands Diary:

Visitor Name:	Time on site:	Signed:	Car Reg:	Purpose of Visit:	Time off Site:

Time	Diary Details
07.30	I. JAMES C. JAMES ARRIVED ON SITE SET UP A.C.U.
07.40	TOOL BOX TALK (ISOLATION) + PLANT ON SITE.
07.51	CARRIED ON BUILDING ENCLOSURE ON PHASE 1 PILLMAWR WARD.
08.00	SCAFFOLDERS ON SITE PUTTING UP (MONOFLEX)
11.50	ELECTRICIAN ON SITE ISOLATE POWER TO PANELS (ASHLEY)
12.00	BREAK.
12.30.	FINISHING OFF ENCLOSURE READY FOR SMOKE TEST.
14.15	SMOKE TEST ON AREA. WITNESSED BY P. HARRISON. + G. POCKETT M.C.L.
14.21	NEG ON
14.27	SMOKE CLEARED
15.00	SEALED UP AREA
16.00	LEFT SITE.

PERMIT TO WORK

Supervisor must complete and sign checklist daily for every site before commencing works

MCL Job No.:	242	Site:	Pillmawa Work St CADOC'S
Client :	JUSTIN JONES	Date:	15/2/18 (THURS) CADLEON
Supervisor:	G. POCKETT		
Brief Scope of Works	FINAL CLEAN READY FOR ANALYST		

Item Ref.	Item	Sub Ref.	Details	Present and Correct (Y/N)
1	Plan of Work	A	Contract details	Y
		B	Project details	
		C	Air monitoring facilities and arrangements	
		D	Scope of works	
		E	Control measures	
		F	Method of work	
		G	Site specific Risk/CoSHH Assessments	
		H	Assigned tool box talks conducted	
2	ASB5 (if licensable works)	A	Licence/Contractor/Job Details	Y
		B	In date	
		C	Accurate reflection of works	
3	Risk Assessments/CoSHH Assessments	A	Adequate assessment for all identified risks including chemical	Y
		B	Site in compliance with all relevant control measures	
		C	Assessments in date	
4	Other Site Documentation	A	Licence's (asbestos/carriers)	Y
		B	Insurances	
		C	Consignment note	
5	Isolations (HOLD POINT IF ISOLATION NOT HANDED OVER TO OUR SUPERVISOR)	A	All services potentially disturbed are isolated (electricity/gas/other)	Y
		B	If applicable purge certificates been issued for pipe work	
6	Decontamination Unit	A	Set up as PoW	Y
		B	Fully operational (towels/nailbrush/shower gel etc.)	
		C	All certificates in date	
		D	Set up prior to commencing works	
7	PPE/RPE Checked	A	All PPE required by PoW/RA/CoSHH used	Y
		B	All PPE in use in good operational condition	
		C	All RPE checked and recorded in 'Passport to Work' book	
8	Site Setup	A	Site set up as PoW/Amendment	Y
		B	All access/egress/transit routes are clear	
		C	Correct signage in prominent locations	
		D	All supply cables/potential trip hazards managed	
9	Plant/Access Equipment	A	All documentation for plant/access equipment present and in date	Y
		B	All plant/access equipment in good working condition	
10	Other Trades/Occupants Notified of Asbestos Removal Works	A	All trades in vicinity or potentially affected by works have been notified	Y
11	If non-licensed work, can the asbestos be removed without being deteriorated or degraded	Y	N	If answer no, work cannot continue until Contract Manager has been informed and 'Notification of Non-Licensed Work' submitted to the HSE

If answer is 'no' to any of the above please detail actions taken:

(NO PURGE CERTIFICATES REQ)

DO NOT COMMENCE WORK IF THE PLAN OF WORK DEVIATES FROM THE ACTUAL WORK TO BE CARRIED OUT
If for any reason the permit cannot be signed, do not commence work and contact the Contract Manager for further instruction
This permit to commence work MUST only be signed by the Site Supervisor, nominated authorised person or senior manager.

By employing the documented safe systems of work and appropriate control measures, the work area is safe. I confirm that all necessary arrangements have been checked and are in place for works to commence.

PERMIT TO WORK

Name:	G. POCKETT	Date:	15/2/18
Signed:	<i>[Signature]</i>	Time:	07.30.
Time works commence:	07.45.		

Smoke Test

The smoke test on enclosure	PILLMOWN WARD PHASE 1	Has passed demonstrating enclosure integrity and adequate negative pressure.	
Airmovers started	14.20.	Smoke cleared	14.27.

Conducted by:	Name	Company	Signature
Witnessed by:	SMOKE TEST ON 13/2/18.		<i>[Signature]</i>

Daily Site Checks (Any plant or equipment that is not deemed adequate for use will be labelled, quarantined and not used)

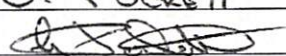
Plant	ID Numbers	Good Working Order		Enclosure	Good Working Order	
		AM	PM		AM	PM
DCU('s)	Nº 1	/	/	Enclosure Integrity	/	/
NPU('s)	B-13902	/	/	Airlock Integrity / Transit Routes Clear of Obstruction	/	/
Vacuum('s)	163514522. 22030.	/	/	Baglock Integrity / Waste Routes Clear of Obstruction	/	/
Injection Machine('s)	N/A	N/A	N/A	Negative Pressure	/	/
Lights	N/A	N/A	N/A	NPU and Pre-filter	/	/
Transformers/ Leads etc.	YES	/	/	Good Operational Practice in Enclosure	/	/

Compliance Monitoring (Please attach all relevant analytical paperwork)

Name of Person	Exposure Record Code (See page 4 of this form)	RPE Type	Duration (hours)	Personal Airstest Result (if conducted)
G. POCKETT	40 42	SUNDSROOM H/17	8	-
I. JAMES	40 42	" "	8	-
C. JAMES	40 42	" "	8	-

I confirm that the relevant certification has been issued or the enclosure/work area has been left in a safe and secure condition with no ACM debris evident. If the enclosure has been left in situ, the NPU has been left to run for a minimum of 1 hour following the last person leaving the enclosure. If a four stage clearance certificate of reoccupation has been issued it is attached to this document.

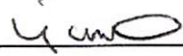

PERMIT TO WORK

Name:	G. POCKETT	Date:	15/2/18
Signed:		Time left site:	16:00

TOOLBOX TALK ATTENDANCE REGISTER

Subject... SLIPS, TRIPS & FALLS Duration (minutes) (10 min.)....
 Site/Contract... PILLMOUR WIND Date... 15/2/18
 Talk given by... G. POCKETT Signature... 
 Start Time... 07:30 End Time... 07:30

I hereby acknowledge that I have attended, received and understood the above-mentioned Toolbox talk.

	Print Name	Signature
1	IAN JAMES	
2	COREY JAMES	
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PERMIT TO WORK

Guide description	Code No.
Sprayed Coatings	
removal of asbestos sprayed coatings	1
encapsulation of good condition sprayed coating	2
cleaning, repair and encapsulation of damaged SC	3
Lagging	
removal of hard set lagging	4
removal of sectional lagging	5
removal of rope used for insulation purposes	6
removal of any asbestos lagging in good condition by wrap and cut technique	7
removal of any damaged asbestos lagging by wrap and cut technique	8
removal of unprotected lagging/insulation from lofts, wall cavities, pipes, vessels, damaged jackets, fire packing etc	9
cleaning repair and encapsulation of damaged lagging	10
encapsulation of lagging in good condition	11
removal of contaminated MMMF lagging/insulation	12
AIB	
removal of damaged AIB and associated debris	13
removal of damaged nailed AIB	14
removal unscrewing damaged AIB shadow vac	15
removal of AIB panels by controlled breakage	16
removal of nailed product using shadow vac	17
removal unscrewing using shadow vac	18
encapsulation of AIB in good condition	19
vac cleaning of damaged AIB	20
cleaning of sporadic amounts of AIB debris	21
removal of items with AIB attached but not disturbed	22
removal of paper linings around pipes or vessels where no other insulation product is associated	23
Cement	
removal of cement products in good condition	24
removal of cement products in damaged condition and cement debris	25
removal of cement flue pipes	26
removal of cement rain water goods	27
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encapsulation of cement products in good condition	29
cleaning, repair and encapsulation of damaged cement products	30
Gaskets	
removal of rope gaskets or seals	31
removal of items containing ropes or gaskets by wrapping and removing without active disturbance to ACM	32
removal of whole preformed gaskets	33
removal of preformed gaskets which are damaged or are likely to be damaged during removal	34
Other	
removal of plastic ACM floor tiles	35
removal of bitumen products containing asbestos	36
removal of thermoset plastics containing asbestos such as WC cisterns	37
removal of textured coatings	38
cleaning of contaminated areas prior to enclosure construction	39
setting up of enclosures	40
transfer of waste from enclosure to skip or vehicle	41
striking of enclosures prior to stage 4 of site clearance certification for reoccupation	42