

Freedom of Information Request	FOI 23-407	17 October 2023
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Your request

You requested the following:

1. What is the usage of paper across the organisation in the latest financial year – this includes printing and paper forms usage. If detailed enough, can this be broken down into specific offices / properties.
2. If no data is held – what is the ambition of the organisation regarding paper usage, is there an ambition to become paperless?
3. Do you have any policies relating to paper, forms or printing usage in the organisation and what do they specify?

Our response

1. We do not collect this data.
2. We have an ambition to become paper light in the short to medium term and this is being progressed through several initiatives:
 - Development of e-forms module of our Clinical Portal to enable digital capture of information by clinicians.
 - Continued digitisation of our paper Health Records.
 - Further rollout of the Welsh Nursing Care Record system which will digitise nursing documentation.
 - Hybrid Print & Post project which will give the options for patients to receive digital letters.
3. No.