

Freedom of Information Request	FOI 23-514	20 October 2023
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Your request

You requested the following:

1. A copy of the Trust's Patient Property policy (Inpatients).
2. A copy of the Trust's Lost Property Policy.
3. Copies of all other policy and procedure information relating to Patient Property and record keeping of this.
4. All other policies and procedures to which the Trust have reference when deciding whether to reimburse for patient lost property.

Our response

1. Please find attached a copy of our '*Financial Control Procedure Patients' Property*' policy.
2. Please find attached a copy of our '*Financial Control Procedure Losses and Special Payments*' policy.
3. We do not hold any further information other than the information in the policies provided in questions 1 and 2.
4. We do not reference any other policies other than those provided in questions 1 and 2.