

Covert Administration of Oral Medication Plan

This form is intended to collate all relevant signatures and requirements onto one place to allow ease of reviews, it is not intended to replace support documentation and an understanding of the legal requirements around safe Covert administration practices



In line with good practice, capacity should be reviewed as close to six monthly as possible, ideally as part of the GP enhanced service review, or earlier if there has been a change in their condition and/or their medication

In order to determine whether a patient has mental capacity, a test of mental capacity must be carried out in accordance with that set out in the Mental Capacity Act 2005 and MCA code of practice 2007 and should only consider the residents capacity around their understanding of the medication they have been prescribed (see below)

A patient will be considered to lack mental capacity if he or she is unable to:	Y	N
Understand in simple language what the treatment is, its purpose and why it is being proposed.		
Understand its principle benefits, risks and alternatives.		
Understand in broad terms what will be the consequences of not receiving the proposed treatment.		
Retain the information long enough to make an effective decision, which will be free from pressure.		
Communicate that decision.		

If the answer to any of the questions is No then the resident does not have mental capacity.

Residents Name		Date of Birth		Date of assessment	
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Reason for presuming mental incapacity
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Has the reason been recorded in the proposed management plan and a Best Interest form completed	Y	N
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Assessors name		Signature	
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The discussion to covertly administer medication has been discussed and agreed with;

	Signature	Review 1 Date.....	Review 2 Date.....	Review 3 Date.....	Review 4 Date.....
GP					
Care Home Nurse					
Next of kin or Advocate					
Pharmacist consulted					

Before crushing etc. any medication please consider liquid or dispersible formulation alternatives

Medication to be administered covertly		Method of administration i.e. crushed/sprinkle
Always put into the smallest amount of food or liquid possible to ensure all the medication is taken		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		

If any of the medications listed could affect mental capacity, there should be a referral to the DOLS's team